

ST. NICHOLAS HURST PARISH

MINUTES OF THE ANNUAL MEETING OF THE PARISH
HELD IN THE SMALL VILLAGE HALL, SCHOOL ROAD, HURST
ON MONDAY 19 MAY 2008 AT 7.30 p.m.

PRESENT: Councillors Smith (in the Chair), Bowman, Curry,
Holdstock, Larkin, Martin and Stephenson

OFFICER: J. Haines (Clerk)

Chairman's Annual Report

The Annual report of the Chairman of the Parish Council, Councillor Wayne Smith was presented. No members of the public were present.

The meeting closed at 7.35 p.m.

Signed by the Chairman

Date.....

ST. NICHOLAS HURST PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD IN THE SMALL VILLAGE HALL, SCHOOL ROAD, HURST
ON MONDAY 19 MAY 2008 AT 7.35 p.m.

PRESENT: Councillors W. Smith (in the Chair),
Bowman, Curry, Holdstock, Larkin, Martin, and
Stephenson

Borough Councillor Mrs. A. Drake (part meeting)

OFFICER: Mrs. J. Haines (Clerk)

7354 **Membership of the New Council**

The Declarations of Acceptance were signed and the Chairman welcomed the Councillors to the new Council

7355 **Apologies for Absence**

There were no apologies for absence

7356 **Election of Chairman**

RESOLVED: That Councillor Wayne Smith be elected Chairman for the current Municipal Year. Councillor Smith completed his Declaration of Acceptance of Office.

7357 **Vacancies on the Council**

It was noted that there were three vacancies on the Council. The Chairman reported receipt of one application which was considered and put to the vote.

RESOLVED: (i) (nem con) That Mrs Jan Martin be co-opted as Councillor
(ii) That other candidates be sought to fill the remaining two vacancies

7358 **Election of Vice Chairman**

RESOLVED: That the election of Vice Chairman for be deferred until the next meeting of the Council

7359 **Minutes**

The Minutes of the Meeting held on 14 April 2008 were approved as a correct record.

7360 **Matters Arising**

7264 - VAS – The Clerk reported that she was still awaiting a full response from WBC

7342 - *Insurance Renewal*: The Clerk reported that she had not yet received the revised quotes:

RESOLVED: That consideration and agreement of the final quote be delegated to the Chairman

7282-7297-7338 - *Dinton Pastures*: The Clerk reported that no response had been received to the letter from the Council. Cllr Stephenson expressed concern at developments and funding implications regarding recent activities at Black Swan Lake.

RESOLVED: That the Clerk write again to Cllr Weeks, expressing disappointment at the lack of a response.

7346 – *Litter Picking and Occasional Painting*: it was agreed that a local advert would be placed in the near future

7316-7329-7353- *Townsend Pond*: The Clerk reported advice from Pond Conservation that high levels of nutrients were the most likely cause. The natural balance should return in the longer term. Members agreed that the situation seemed to be improving, noting the particular efforts of a parishioner in clearing the weed.

RESOLVED: that the Chairman seek a revised quote for a smaller, simpler duck platform for the pond.

7361 **Public Forum**

There was no member of the Public present.

7362 **Appointment of Committees**

RESOLVED: That Members be appointed to the following Committees for the current Municipal Year as indicated:-

Allotments, Playing Fields and Pond

The Chairman (Ex-officio), Councillors Curry, Holdstock and Larkin,

Footpaths and Rights of Way

The Chairman (Ex-officio), Councillors Bowman, Cox, P. Martin and Stephenson

7363 **Representatives on Outside Bodies**

RESOLVED: That Members be appointed to represent the Council as indicated:-

Village Halls – Councillor Curry

Police Interface – Councillor Curry

Campaign against Waste – Councillor Bowman

Parish Web Site Co-ordinator – Councillor P. Martin

Representative on CPRE – Councillor Larkin

7364 **Internal Auditors**

RESOLVED: That Auditing Solutions Ltd., be appointed Internal Auditors for the current Financial Year

7365 **External Auditor**

It was noted that Mazars LLP had been appointed External Auditors by the Audit Commission

7366 **Authority to Sign Cheques**

RESOLVED: That the Clerk be asked to clarify the process for authorising new cheque signatories with a view to Cllrs Holdstock and Larkin becoming additional cheque signatories for the Council

- 7367 **Responsibility for Notice Boards**
 RESOLVED: That the responsibility for notice boards be agreed as indicated:
 Village Stores: Cllr Larkin
 Village Halls: Cllr Martin
 Davis Street: Cllr Stephenson
 Whistley Green: Cllr Holdstock
 Forest Road: Cllr Holdstock
- 7368 **Police Matters**
 The report (previously circulated) was noted. The new PCSO, Chris Caldwell had been invited to attend a future meeting of the Council.
- 7369 **Planning Applications**
 Members discussed the list of applications attached to these Minutes. Councillor Larkin declared an interest in respect of Applications RM/2008/0777 and RM/2008/0778 and took no part in the discussions on these items.
- The Council agreed that Councillor Larkin be asked to co-ordinate the Council's response to the Planning Inspectorate for the appeal on F/2007/2154 and the new application F/2007/2008/1017, both regarding Land at Lodge Road, Whistley Green.
- There was some discussion about the sale of land to the rear of Martineau Lane.
 RESOLVED: That the Clerk write to WBC requesting that any funds raised from the sale of land to the rear of 24-30 Martineau Lane be used for local benefit.
- 7370 **Provision for Young People in the Parish**
 No update was available. It was noted that the latest graffiti had been painted out.
- 7371 **Playground Works - Update**
 The Chairman reported that following the receipt and circulation of the tenders/quotes since the last meeting, the contract for the landscaping work for the playground had been awarded to the Regency Group. Work was scheduled to begin over the next three weeks. The contractor had requested details of the location of utilities and the Chairman agreed to find out about current telephone helplines.
- 7372 **Revised Draft Standing Orders**
 RESOLVED: That the draft Standing Orders be considered for approval at the next meeting.
- 7373 **Frimley Park Hospital Information Reports**
 RESOLVED: That the Council decline the offer of information reports from the hospital.
- 7374 **National Society of Allotment and Leisure Gardeners Ltd.**
 RESOLVED: That Council agree to pay the annual membership of £40 for 2008/09
- 7375 **Sane Planning for the South East**
 RESOLVED: That the Council agree to pay the annual membership fee of £60
- 7376 **Policy on 'A' Board Locations**
 The Clerk reported receipt of the new WBC policy on the positioning of 'A' Boards. .

7377 **How to Complain about Councillors**

The Clerk reported that copies of the newly published WBC leaflet and procedure re how to complain about Councillors had been placed in the Correspondence File.

7378 **Audit of Accounts – Year Ended 31 March 2008**

The Council received the 2007/08 Statement of Accounts, the Annual Return and the Annual Governance Statement for the Year ended 31 March 2008 which were duly signed. The notices for publication of the audit were distributed for publication on the noticeboards

RESOLVED: That accounts and annual returns be approved for submission to the External Auditor.

7379 **Accounts and Payments**

The following accounts were approved for payment this month:

Previous Balance 33,946.02

Ref	Payee	£	£
	Expenditure		
1.4	CPRE (annual subscription)		28.00
1.1	Thames Water (Jan- April Tape Lane Allotments)		9.73
	Hurst Village Halls (May meeting)		20.50
	Trees2Timber (new beam for bench)		223.25
	Gavin Verdin (Litter Picking: Oct – Mar)		250.00
1.2	Third Millennium Software (Share of printer ink)		93.99
1.3	J Haines - Clerk Salary Apr	383.9	
		6	
	Office	40.00	
	Mileage	8.37	
	Telephone (Apr)	20.00	
	Postage	6.40	
	Total		458.73
	Total Expenditure for May 08		1,083.95
	Income		
	Current Account Interest – Mar		0.49
	Part Payment of Precept		7,800.00
	Total Income for May 08		£7,800.49

Balances Remaining £40,662.56

7380 **Davis Street Playground Fence**

The Chairman reported that he had been unsuccessful in getting the landowner who had removed the original fence to undertake appropriate remedial works. The Council therefore had no option other than to seek to undertake the work itself. A number of options were discussed, including the possible closure of the playground. There was some discussion about support from WBC's Health and Safety Team and

the Chairman agreed to pursue the issue direct. Cllr Drake also agreed to pursue the matter with WBC.

7381 **Rental of Council Field**

The Chairman reported discussions with the current lessee of the Council field. It was agreed that further work would be undertaken to review comparative costs/charges locally before any appropriate figures could be agreed.

7382 **Traffic Petition**

It was noted that a traffic petition was now available in the Village Store. A meeting of all interested parties was to be held to ensure a co-ordinated effort.

7383 **Fly Posting**

Cllr Curry raised the issue of increased local fly-posting. The Clerk had already contacted WBC about the issue and agreed to report back.

The meeting ended at 9.27 p.m.

Signed.....

Date.....